

CURRICULUM VITAE



NAME: ASSOCIATE PROFESSOR DR. MANVENDER KAUR A/P SARJIT SINGH, PhD

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Google Scholar Citations: 55

Google Scholar *h-index*: 4

***i10-index*: 2**



POSITION: Senior Lecturer, SLCP / Director of EEPD, CAS

AFFILIATION (e.g. Program/Unit/College):

School of Languages, Civilisation, and Philosophy (SLCP),

College Of Arts And Sciences (Cas),

Universiti Utara Malaysia,

06010 Sintok Kedah MALAYSIA.

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FB PROFILE NAME: MANVENDER KAUR

MY TEACHING & TRAINING PHILOSOPHY

My teaching goal is to provide as much knowledge and information as possible to encourage my students into conducting project-based researches. I aim to develop my own mentoring skills, leadership, practical and research experience and position my teaching philosophy within a learner-centered environment which focuses on learning values and new applicable knowledge. Thus, it is important for me to provide learning experiences to students, which take into account the advantage of the multi-disciplinary aspects of the Faculty, the diversity of the students' interests, and the fact that they are enrolled in a professional Masters program situated within a research Faculty of the university. My teaching philosophy is formed by the fact that I am part of a Faculty that has specific objectives to accomplish, within a set of visions and missions that are shared by the university as a body of knowledge impartment.

Embarking on activities guided by the objectives and course learning outcomes of my courses, I conduct my classes using various T&L activities that are aimed at transmitting new knowledge to students and expecting them to apply the new knowledge into their present situations. In my Academic Writing, Research Methodology, Psycholinguistics and Discourse Analysis courses, research-based readings and small group discussions co-exist with structured lectures and complement various practical activities that are included in the T&L process, to help students contextualize notions of new knowledge learned into relevant real-world settings. I prefer to organize my T&L process with structured lectures, followed by various discussions and hands-on active learning activities that students carry out in groups or individually, reporting back as classroom presentations or reflective discussions with the class.

The structured lectures provide perspectives of knowledge transmissions and link the students to the proposed related readings and the projected objectives and course learning outcomes. The use of hands-on activities allows students to contextualize the knowledge and ideas learned into a particular domain or real-life situation, while relating the knowledge and ideas to their own learning experiences. The actual domain or real-life situation in which students apply their knowledge is usually selected by the students themselves. Presenting and discussing their ideas give students an experience of expressing their own insights to others.

My teaching philosophy is also influenced by the unique perspective that I brought along, as a result of my years of experience working in a service-oriented government department where I built strong collaborative relationships across different groups of people in order to accomplish daily work-related tasks. Thus, judging from my own experience of using language to communicate and to work as a team, I expect my students to take responsibility of their own learning experiences. I am keen on providing a learner-centered T&L environment, where students actively participate in the T&L process, setting their own learning objectives and articulating their own learning goals. I believe students should learn to think about their own learning goals and what they want to achieve from learning the particular subject, rather than just to fulfil the program requirements. While teaching my courses, I expect students to reflect on their own specific learning expectations. This practice will guide students to achieve the expected learning outcomes of the course. Students should know why they are there and understand what they want to get out of the course and their program.

TITLE OF MASTER THESIS: A Training Needs Analysis (TNA) for Customs Front-Line Officers – A Case Study at Kompleks Sultan Abu Bakar, Tanjung Kupang, Johor.

TITLE OF DOCTORATE THESIS: A Corpus-Based Genre Analysis Of Quality, Health, Safety And Environment Work Procedures In Malaysian Petroleum Industry.

AREA OF EXPERTISE:

Training Needs Analysis (TNA), Corpus-Based Genre Analysis, Corpus Linguistics, Genre Analysis, ESP, TESL, Structural Linguistics Analysis.

ACADEMIC QUALIFICATIONS:

Year	Award	Institution	Area/Field of Study
2013	P.hD (TESL)	Universiti Teknologi Malaysia, (UTM), Johor	Teaching of English as a Second Language (TESL)
2004	M.Ed (TESL)	Universiti Teknologi Malaysia, (UTM), Johor.	Teaching of English as a Second Language (TESL)
2001	B.Edu (Hons.) (TESL)	Universiti Putra Malaysia, (UPM), Selangor.	Teaching of English as a Second Language (TESL)

SUBJECTS TAUGHT:

No.	Name of Courses/Subjects	Level of Study (Undergraduate/Masters/Doctoral)
1.	Research Methodology	Post-Graduate (UUM)
2.	Academic Writing	Post-Graduate (UUM)
3.	Discourse Analysis	Post-Graduate (UUM)
4.	Psycholinguistics	Post-Graduate (UUM)
5.	Advanced Communication	Undergraduate (UUM)
6.	Public Speaking Skills	Undergraduate (UTAR, Kampar, Perak)
7.	Business Writing	Undergraduate (UTAR, Kampar, Perak)
8.	Basic Communication	Undergraduate (KTAR, Kampar, Perak)
9.	Advanced Communication 1 & 2	Undergraduate (KTAR, Kampar, Perak)
10.	Public Speaking	Undergraduate (Southern College, Johor)
11.	Business Writing Skills	Undergraduate (Southern College, Johor)

WORK EXPERIENCES:

NO.	NAME OF ORGANIZATION	YEARS OF SERVICE	BRIEF JOB DESCRIPTION/RESPONSIBILITIES
1.	Universiti Utara Malaysia - School of Languages, Civilisation and Philosophy	2020 – present	Associate Professor (DS54) - Lecturing, Chairing Viva Sessions, Thesis Examination (Internal & External), Conduct Training Programs
2.	Universiti Utara Malaysia - Executive Education and Professional Development	2020 – present	Director (Postgraduate Learning Support/ Training/Programs Marketing)
3.	Universiti Utara Malaysia - Centre of Internationalisation and Academic Cooperation	2018 – 2019	Associate Felo (Marketing/Promotion)
4.	Universiti Utara Malaysia - School of Languages, Civilisation an Philosophy	2018 – 2019	Chairperson (MoU/MoA Committee)
5.	Universiti Utara Malaysia - School of Languages, Civilisation an Philosophy	2017 – 2019	Postgraduate Course Coordinator
6.	Universiti Utara Malaysia - School of Languages, Civilisation and Philosophy	2014 – 2020	Senior Lecturer - Lecturing and Thesis Examination (Internal & External)
7.	Universiti Utara Malaysia	2013 – 2014	Lecturer
8.	Universiti Utara Malaysia	2008 – 2013	Tutor
9.	Royal Customs Department, Malaysia.	1990-2008 (Jan)	Customs Officer
10.	Southern College, Johor Bahru, Johor.	2002 – 2005	Part – Time Lecturer
11.	Tunku Abdul Rahman College, Kampar, Perak.	2005 – 2006	Part – Time Lecturer
12.	Universiti Tunku Abdul Rahman (UTAR), Kampar, Perak.	2006 – 2007	Part – Time Lecturer
13.	GP English Language and Literature Centre, & English Language Tuition Centre, Gelang Patah, Johor.	2002 – 2006	English Language Tutor (Part – Time)
14.	Leisure Farm Golf Resort, Gelang Patah, Johor.	2004 – 2005	English Language Consultant (Part – Time)
15.	Port of Tanjung Pelepas, Johor.	2004 – 2005	English Language Consultant (Part – Time)

RESEARCH ACTIVITIES:

No.	Project Title	Type of Research Funding	Year	Project Status/Progress (Completed, Data collection etc.)	Status of Researcher (e.g. Project leader or co-researcher)
1.	A Corpus-Based Genre Analysis Of Quality, Health, Safety And Environment Work Procedures In Malaysian Petroleum Industry.	SLAI (PhD)	2008-2013	Completed	Individual researcher
2.	Investigating the authentic written legal communication towards developing an empirical model for the teaching of written legislative discourse in Malaysian higher learning institutions.	FRGS	2014	Completed	Project Leader
3.	Developing a corpus-based writing framework for the essay writing component of the Malaysian University English Test (MUET) in order to enhance essay writing skills among students preparing for the MUET paper.	RACE	2015-2017	Completed	Project Leader
4.	The Patterns Of Language Use In Descriptive Writing Skills Among Students Of Bayero University, Nigeria: A Genre-Based Corpus Analysis	Postgraduate Research Grant	2015-2017	Completed	Project Leader
5.	Engaging Into Student-Faculty Partnership : A Way Forward In Realizing Scholarship Of Teaching And Learning (Sotl) In Post-Graduate Classroom – A Case Study In Universiti Utara Malaysia	SoTL	2016-2017	Completed	Member
6.	A Corpus-Based Framework For The Essay Writing Component Of The Malaysian University English Test (MUET)	Postgraduate Research Grant	2016	On-going	Project Leader

7.	A Corpus-Based Genre Analysis Of A Written Communicative Event Of The Sales And Purchase Agreement As A Legislative Discourse	Postgraduate Research Grant	2016	On-going	Project Leader
8.	The Effect Of Utilizing Mobile Phone On Descriptive Essay Writing Skills And Motivation Among Intermediate Students	Postgraduate Research Grant	2015-2017	Completed	Project Leader
9.	Kefahaman Dan Kesedaran Mahasiswa Terhadap Personaliti Religiositi Pengendali Premis Makanan : Kajian Dalam Kalangan Mahasiswa Muslim Universiti Utara Malaysia	University Grant	2016	On-going-extended	Member
10.	Aplikasi Korpus DBP Dalam Kemahiran Menulis Pelajar Tingkatan 4 (Inovasi)	Peruntukan Dewan Bahasa dan Pustaka	2018	Completed	Project Leader
11.	Evaluating the Effectiveness of Teaching Rhetorical Moves Structure for Argumentative Essays in MUET	Social Innovation Grant Scheme (SIGS) Rolling Grant	2017	Completed	Project Leader
12.	Generating the Content of a Dictionary Suitable for Mass Communication students and the STAR Newspaper Journalists	Social Innovation Grant Scheme (SIGS) Rolling Grant	2017	Completed	Project Leader

PUBLICATIONS (Please use the APA format):

No.	List of Publications
Conference Proceedings	
1.	K. Manvender S. Sarjit & Sarimah Shamsudin (June, 2009) <i>Arriving at the Interface of Pragmatic and Grammatical Competence – A Situation Analysis of English Language Learners’ Needs</i> . In the proceedings of The International Conference on Educational Research and Practice (ICERP), Universiti Putra Malaysia, Selangor, Malaysia.
2.	Singh, M.K.S. & Shamsudin, S. (May, 2010) <i>Corpus linguistics: Syntactical analysis of learner corpus anyone?</i> In the proceedings of the 7th International ‘Language for Specific Purposes’ (LSP) Seminar on ‘Glocalisation of New Literacies’. Universiti Teknologi Malaysia, Johor. Malaysia.

3.	Singh, M.K.S. & Shamsudin, S. (September, 2010). <i>Syntax in a Business Context: A Learner Corpus Analysis</i> . In the proceedings of the 11th International ATECR Conference. Jan Evangelista Purkyne University, Usti nad labem, Czech Republic.
4.	Sarjit.S, Manvender.K, Sarimah Shamsudin, Mohamad Hassan Zakaria, H-Z Yasmin & Seyedhamed sadoughvanini (September, 2012). <i>Revisiting Genre Analysis: Applying Vijay Bhatia's Approach</i> . In the proceedings of The 8 th International 'Language for Specific Purposes' (LSP) 2012 International Conference by Universiti Teknologi Malaysia held from 4 th – 5 th September 2012 in Kuala Lumpur, Malaysia. The paper is published in Elsevier's Procedia – Social and Behavioral Sciences (Scopus Indexed).
5.	Seyedhamed Sadoughvanini, Sarimah Shamsudin, Manvender Kaur Sarjit S, Hamid Reza Karim, Yasmin Hanafi Zaid (September, 2012). <i>Relationship Of Lexical Collocations And Expressiveness Of EFL Learners' Writing: Fulfilling The Referential Function Of Language</i> . In the proceedings of The 8 th International 'Language for Specific Purposes' (LSP) 2012 International Conference by Universiti Teknologi Malaysia held from 4 th – 5 th September 2012 in Kuala Lumpur, Malaysia. The paper is published in Elsevier's Procedia – Social and Behavioral Sciences (Scopus Indexed).
6.	Manvender K. Chahal. (October, 2014). <i>Reflecting Teaching Practices: Turning Teachers into Researchers!</i> In the proceedings of The Fifth Biennial International Conference on Teaching and Learning of English in Asia (TLEiA5). Universiti Utara Malaysia - held from 27-29 October, 2014 at Holliday Villa, Beach Resort and Spa, Langkawi, Malaysia.
7.	Safaa A. Mohsin & Manvender K. Chahal (October, 2014). <i>The Effect of Music and Songs in Learning of Second Language</i> . In the proceedings of The Fifth Biennial International Conference on Teaching and Learning of English in Asia (TLEiA5). Universiti Utara Malaysia - held from 27-29 October, 2014 at Holliday Villa, Beach Resort and Spa, Langkawi, Malaysia.
8.	Noorul Sham & Manvender K. Chahal (October, 2014). <i>Learning the Chinese Language as a Second Language: From the Eyes of a Seven Year Old!</i> In the proceedings of The Fifth Biennial International Conference on Teaching and Learning of English in Asia (TLEiA5). Universiti Utara Malaysia - held from 27-29 October, 2014 at Holliday Villa, Beach Resort and Spa, Langkawi, Malaysia.
9.	Anas Sa'idu Muhammad & Manvender K. Chahal (October, 2014). <i>Discourse analysis of the communication patterns of Hausa folktales</i> . In the proceedings of The Fifth Biennial International Conference on Teaching and Learning of English in Asia (TLEiA5). Universiti Utara Malaysia - held from 27-29 October, 2014 at Holliday Villa, Beach Resort and Spa, Langkawi, Malaysia.
10.	Hadis Habibi & Manvender K. Chahal (October, 2014). <i>Investigating the Reciprocal Teaching Strategies (RTS) among the EFL Learners in Malaysia</i> . In the proceedings of The Fifth Biennial International Conference on Teaching and Learning of English in Asia (TLEiA5). Universiti Utara Malaysia - held from 27-29 October, 2014 at Holliday Villa, Beach Resort and Spa, Langkawi, Malaysia.
11.	Nur Baiti & Manvender K. Chahal (October, 2014). <i>Investigating personal pronouns 'we', 'you' and 'I' in poems prepared by undergraduates</i> . In the proceedings of The Fifth Biennial International Conference on Teaching and Learning of English in Asia (TLEiA5). Universiti Utara Malaysia - held from 27-29 October, 2014 at Holliday Villa, Beach Resort and Spa, Langkawi, Malaysia.

12.	Hamidah Halim & Manvender K. Chahal (October, 2014). <i>Addressing students' essay writing skills: should the influence of L1 or mother tongue be blamed?</i> In the proceedings of The Fifth Biennial International Conference on Teaching and Learning of English in Asia (TLEiA5). Universiti Utara Malaysia - held from 27-29 October, 2014 at Holliday Villa, Beach Resort and Spa, Langkawi, Malaysia.
13.	Manvender Kaur Sarjit Singh. (August 2015). <i>A New Paradigm for ESP Course Designs – Conducting a Corpus-Based Genre Analysis</i> . FEATURED SPEAKER during the 2 nd Malaysia Corpus Research Colloquium held at The Centre for the Advancement of Language Competence (CALC) Universiti Putra Malaysia on 15 th June 2015.
14.	Gurmit Singh A/L Pertap Singh & Manvender K. Chahal (June 2015). <i>Plain English vs. Legal Language: A Case Study of 'Adverbials' in a Legal Document</i> . Presented during the 2 nd Malaysia Corpus Research Colloquium held at The Centre for the Advancement of Language Competence (CALC) Universiti Putra Malaysia on 15 th June 2015.
15.	Kanestion, Singh, M.K.S., and Singh, G.S.P. (June 2015). <i>Lexical Verbs Used in Argumentative Essays of Pre-University Students in Malaysia</i> . Presented during the 2 nd Malaysia Corpus Research Colloquium held at The Centre for the Advancement of Language Competence (CALC) Universiti Putra Malaysia on 15 th June 2015.
16.	Anas Sa'idu Muhammad & Manvender K. Chahal (June 2015). <i>Structural Linguistics Patterns in Descriptive Written Texts: A Genre-Based Corpus Analysis</i> . Presented during the 2 nd Malaysia Corpus Research Colloquium held at The Centre for the Advancement of Language Competence (CALC) Universiti Putra Malaysia on 15 th June 2015.
17.	Hadis Habibi & Manvender K. Chahal (June 2015). <i>Investigating ESL Students' Writing Strategies: A Corpus-Based Move Analysis</i> . Presented during the 2 nd Malaysia Corpus Research Colloquium held at The Centre for the Advancement of Language Competence (CALC) Universiti Putra Malaysia on 15 th June 2015.

Article Publications	
1.	K Manvender S Sarjit & S Shamsudin (2012). Writing the professional discourse: the challenges faced by Malaysian engineers. In <i>ASIAN ESP Journal, Vol. 8 Issue 4</i> .
2.	K Manvender S Sarjit & S Shamsudin (2011). Extracting noun forms: A lesson learnt. <i>International Journal of Language Studies (IJLS), Vol. 5 (4), 2011 (pp. 19-32)</i> .
3.	Singh, M.K.S., Zaid, Y.H. and Shamsudin, S. (2012). A Computer-Assisted Corpus Analysis (CACA) of Professional Discourse. <i>Sino-US English Teaching Journal, Vol. 9, June 2012</i> .
4.	Manvender Kaur Sarjit Singh (2011). Syntax in a Business Context: A Learner Corpus Analysis. In <i>ELT: Converging evidence and challenges</i> . Cambridge Scholars Publishing. (Published) – A book chapter.
5.	Manvender, K. (2015). A Needs Analysis of the Written Communication - What Say the Lawyers? <i>Mediterranean Journal of Social Sciences</i> . Vol.6, No. 6, November 2015. ISSN:2039-9340 (print) ISSN:2039-2117 (online). DOI: 10.5901/mjss.2015.v6n6s2p230 (Scopus indexed)
6.	Hadis Habibi & Manvender Kaur Sarjit Singh (2015). The Effect of Reading on Improving the Writing of EFL Students. <i>PERTANIKA J. Soc. Sci. & Hum.</i> 23(4). ISSN:0128-7702. (Scopus indexed)

7.	Manvender Kaur Sarjit Singh (September 2015). <i>Closing the Gap between Higher Education and Industrial Needs – What Can WE Do?</i> KEYNOTE SPEECH during the 1 st International Conference on Teaching & Learning 2015, Langkawi, Kedah. September, 14-15 th 2015.
8.	Santokh Singh Seera, Manvender Kaur Sarjit Singh & Sarimah Shamsudin (2015). Investigating Level of Understanding and Compliance of Written Work Procedures to Reduce Occupational Harm at MMHE. <i>Advanced Science Letters</i> , Vol.21, American Scientific Publishers. DOI: http://dx.doi.org/10.1166/asl.2015.6321 (Scopus Q3)
9.	Nor Hazwani Munirah Lateh, Sarimah Shamsudin, & Manvender Kaur Sarjit Singh (2015). Relationship Between Productive Vocabulary Knowledge and Speaking Performance. <i>Advanced Science Letters</i> , Vol.21, American Scientific Publishers. DOI: http://dx.doi.org/10.1166/asl.2015.6312 (Scopus Q3)
10.	Kaneson, A. & Singh, M.K.S. (2017). Developing a Framework for Writing Skill: A Corpus-Based Analysis of the Written Argumentative Essays. <i>Jurnal Sains Humanika</i> . Penerbit UTM Press.
11.	Noorizan, Alia Dzafrinal, Shamsudin, Sarimah, Manan, Amerrudin Abd., Singh, Manvender Kaur Sarjit (2017). Frequency Analysis of Academic Words in Malaysian Secondary School English as Second Language Textbooks: A Corpus Study. <i>Advanced Science Letters</i> . Volume 23, Number 4, April 2017, pp. 3124-3127. Publisher: American Scientific Publishers. DOI: https://doi.org/10.1166/asl.2017.7672 (Scopus Q3)
12.	Anas Sa'idu Muhammad, Subadrah, N. & Manvender K.S.S. (2016). Identity Features in Nigerian Students' Descriptive Writings. <i>Journal of Applied Linguistics and Language Research</i> . Volume 3, Issue 2, 2016, pp. 1-18. Available online at www.jallr.com . ISSN: 2376-760X
13.	Muhammad Siddique & Manvender Kaur Sarjit Singh (2016). Effectiveness of Cooperative Learning in Enhancing Students' Essay Writing Skills in Pakistani Colleges. <i>International Journal of Humanities and Social Science Invention</i> . Volume 5 Issue 8. PP.68-70. ISSN (Online): 2319 – 7722, ISSN (Print): 2319 – 7714. www.ijhssi.org
14.	Kaneson, A., Singh, M.K.S., Shamsudin, S., Isam, H., Naginder, K. & Gurmit, S.P.S. (2016). Lexical Verbs in Malaysia University English Test Argumentative Essays: A Corpus-Based Structural Analysis. <i>International Review of Management and Marketing</i> . Vol. 6 (S8) 13-17. Available at http://www.econjournals.com . ISSN: 2146-4405 (Scopus Q3)
15.	Singh, M.K.S., Shamsudin, S., Isam, H., Naginder, K., Gurmit, S.P.S. & Anita, K. (2016). The Structural Linguistics Patterns of the Written Component of the Malaysia University English Test (MUET). <i>International Review of Management and Marketing</i> . Vol. 6(S7) 330-334. Available at http://www.econjournals.com . ISSN: 2146-4405 (Scopus Q3)
16.	Singh, M.K.S. (2019). Bridging Higher Education and Industrial Needs: Here Comes the Specialist! <i>Journal of Intercultural Communication</i> . (Scopus Q2)
17.	Amrita, K., Rosna, A.H., & Manvender, K. (2018). Students' Experiences of Co-creating Classroom Instruction with Faculty – A Case Study in Eastern Context. <i>Teaching in Higher Education</i> . Vol. 24, Issue 4. 461-477. (ISI & Scopus Q1)
18.	Gurmit, S.P.S. & M.K.S.Singh. (2019). Crossing the Interdisciplinary Border: A Structural Linguistics Genre Analysis. <i>Opcion</i> . 35. (21). 568-588. (Scopus Q3)

19.	Hajimia, H., & M.K.S.Singh. (2019). Analysing Frequency and Distributional Pattern of Discourse Markers in the Malaysian Newspaper Reports: A Corpus-Based Study. <i>Opcion</i> . 34. (19). 1692-1714. (Scopus Q3)
20.	Al-Shorman, A. & M.K.S.Singh. (2019). Multidimensional Structural Linguistics Analysis of Moves in Abstracts: A Corpus-Based Approach. <i>Opcion</i> . 34. (19). 1603-1638. (Scopus Q3)
21.	Rathakrishnan, M., Raman, A., M.K.S., Singh. & Y.K.J. Singh (2019). The Usage of Wim to Enhance the Acquisition of English Language. <i>Opcion</i> . 35. (19). 12-45. (Scopus Q3)
22.	Rathakrishnan, M., Raman, A., M.K.S., Singh. & Choi, L.C. (2019). The Effect of Backchannel Communication in Developing Students' Critical Thinking Skills. <i>Journal of Social Sciences Research</i> . Academic Research Publishing Group, pages 69-74:6. (Scopus Q3)
23.	Hajimia, H., Singh, M.K.S. Yusoff, N. & Rathakrishnan, M. (2019). English Grammar Revolution using Corpus-Based Approach: How do the Students React? <i>Strength for Today and Bright Hope for Tomorrow</i> Volume 19: 10 October 2019 ISSN 1930-2940
24.	Khorsheed, N., Dzakiria, H. & Singh, M.K.S. (2020). Automated Detecting of Key concept of Kurdish National Identity for Discourse-Historical Approach (DHA). <i>International Journal of Advanced Science and Technology</i> . Vol.29, No.3s. pp. 404-418 (Scopus Q4)
25.	Shurooq, T.J., Dzakiria, H. & Singh, M.K.S. (2021). Survey Study of Borrowings in Arabic based on the Hierarchy of Linguistic Branches. <i>Asian EFL Journal</i> . Vol. 25, Issue 1. (Scopus Q2)

Book	
1.	Singh, M.K.S. (2020). A Corpus-Based Genre Analysis Of Quality, Health, Safety And Environment Work Procedures In Malaysian Petroleum Industry. ISBN: 978-93-87844-22-3

Book Chapter	
1.	Singh, M.K.S. (2011). <i>Syntax in a Business Context: A Learner Corpus Analysis</i> . In <i>ELT: Converging Approaches and Challenges</i> . Cambridge Scholars Publishing. 17-34. ISBN (10): 1-4438-2980-3, ISBN (13): 978-4438-2980-9

CONFERENCES ATTENDED:

No.	Name of Conference (provide details of name and venue)	Year	Type of Participation (Keynote speaker, paper presenter, participant etc.)
1.	USM's 3 rd International Conference on Postgraduate Education (ICPE-3'08) – 16 th to 18 th December, 2008.	2008	Participant
2.	Workshop on Analyzing Learner's Corpus by Dr. Nick Endacott from Coventry University, UK	2009	Participant
3.	Workshop on Analyzing Spoken data by Dr. Nick Endacott from Coventry University, UK.	2009	Participant
4.	The International Conference on Educational Research and Practice (ICERP), Universiti Putra Malaysia, Selangor, Malaysia.	2009	Paper presenter
5.	The 7 th International 'Language for Specific Purposes' (LSP) Seminar on 'Glocalisation of New Literacies'. Universiti Teknologi Malaysia, Johor, Malaysia.	2010	Paper presenter
6.	The 11 th International ATECR Conference. Jan Evangelista Purkyne University, Usti nad labem, Czech Republic.	2010	Paper presenter
7.	The 8 th International 'Language for Specific Purposes' (LSP) 2012 International Conference by Universiti Teknologi Malaysia held from 4 th – 5 th September 2012 in Kuala Lumpur, Malaysia.	2012	Paper presenter
8.	The Fifth Biennial International Conference on Teaching and Learning of English in Asia (TLEiA5). Universiti Utara Malaysia - held from 27-29 October, 2014 at Holliday Villa, Beach Resort and Spa, Langkawi, Malaysia.	2014	Paper presenter (1 paper) & Co-authored/presenter (6 papers)
9.	The 2 nd Malaysia Corpus Research Colloquium held at The Centre for the Advancement of Language Competence (CALC) Universiti Putra Malaysia on 15 th June 2015.	2015	FEATURED SPEAKER - A New Paradigm for ESP Course Designs – Conducting a Corpus-Based Genre Analysis & Co-Author (4 papers)
10.	The International Conference on Education (ICOED) 2015, Universiti Malaysia Perlis (UniMAP), Malaysia Technical Scientist Association (MALTESAS), held in Bali, Indonesia, from 2 - 4 June 2015.	2015	Paper Presenter & Co-Author (2 papers)
11.	The 1 st International Conference on Teaching and Learning (ICTL), 14 – 15 September, 2015, Langkawi, Kedah, Malaysia.	2015	KEYNOTE SPEAKER - Closing the Gap between Higher Education and

			Industrial Needs – What Can <i>WE</i> Do?
12.	SAFETY ASIA SUMMIT 2015 - 10th March, 2015, at Park Royal Hotel Kuala Lumpur.	2015	KEYNOTE SPEAKER (International) - Risk Communication in Safety – Do Engineers Communicate Differently at Workplace?
13.	International Postgraduate Conference on Research in Education (IPCORE) 6 th July, 2017, Universiti Sains Malaysia, Penang.	2017	PLENARY SPEAKER - Effective Approaches to Critical Reading and Writing
14.	Postgraduate Seminar 2018 - School of Languages, Civilisation and Philosophy, UUM	2018	KEYNOTE SPEAKER - Effective Approaches to Reading and Writing
15.	Seminar on Language and Technology, Lincoln’s Corner, Department of English Language & Literature, University of Sargodha, Sargodha, Punjab, Pakistan.	2018	KEYNOTE SPEAKER (Resource Person for Corpus Linguistics) - Conducting a Genre Based Corpus Linguistics
16.	1 st International Scholars Conference, Universiti Utara Malaysia.	2019	KEYNOTE SPEAKER - Scholars as Researchers: What’s Next?
17.	1 st International Multidisciplinary Conference, Bali, Indonesia.	2020	KEYNOTE SPEAKER - Using a Corpus-based Approach in Classrooms: Teachers as Researchers
18.	1 st International Multidisciplinary Conference, Bali, Indonesia.	2020	WORKSHOP FACILITATOR - Revisiting Genre Analysis: Conducting a Computer-assisted Corpus Analysis (CACA)
19.	2 nd International Scholars Conference (ISCUUM 2020), Universiti Utara Malaysia.	2020	KEYNOTE SPEAKER – Redesigning Your Research During the Pandemic: Issues with Data Collection
20.	2 nd International Scholars Conference (ISCUUM 2020), Universiti Utara Malaysia.	2020	CONFERENCE CHAIRPERSON
21.	International Conference on Innovations in Teaching and Learning (ICITL) Bangkok 2020, Thailand	2020	KEYNOTE SPEAKER Creating Innovative Teachers: Addressing Industrial Needs
22.	5 th International Multidisciplinary Conference, Indonesia.	2020	KEYNOTE SPEAKER - Writing a Research Article: The Rules-of-Thumb

23.	2nd International Scholars Conference (ISCUUM 2020), Universiti Utara Malaysia.	2020	Conference Secretariat
24.	Basics of Academic Writing. Universiti Utara Malaysia	2020	Workshop Facilitator
25.	The Literature Matrix: Doing the Critical Reviews of Past Studies. Universiti Utara Malaysia	2020	Workshop Facilitator
26.	Plagiarism: Committing an Academic Sin! How to Avoid It! Universiti Utara Malaysia	2020	Workshop Facilitator
27.	How to Write an Abstract in 30 Minutes! Universiti Utara Malaysia.	2020	Workshop Facilitator

CONSULTANCY AND TRAINING:

No.	Consultancy/Training (Please provide details such as location, target groups, etc.)	Year
1.	English Language Programs offered at GP English Language & Literature Centre, Gelang Patah, Johor. Target Groups: <i>Working Individuals – engineers, managers, supervisors, administrative personnel, language teachers, students etc.</i>	2002 – present
2.	English Language Programs offered at CEL (Changloon English Learning Center), Changloon, Kedah. Target Groups: <i>Working Individuals – engineers, managers, supervisors, administrative personnel, language teachers, undergraduate and postgraduate students, primary and secondary students & young learners.</i>	2015 – present
3.	Fasilitator Program I AM READY (1MRyD), Siri 1: 29 November 2014, Siri 2: 06 Disember 2014, Jabatan Hal Ehwal Pelajar, Universiti Utara Malaysia.	2014
4.	Fasilitator Program I AM READY (1MRyD), Sesi A-152, 13-14 Mei 2016, Jabatan Hal Ehwal Pelajar, Universiti Utara Malaysia.	
	Tenaga Pengajar Program “LEARN ENGLISH THE FUN WAY” 1 Jun – 27 Jun 2015, Pusat Pembangunan Eksekutif, Universiti Utara Malaysia.	2015
5.	Tenaga Pengajar dan Pegawai Pengiring Program FUN ENGLISH SUMMER CAMP 2016 – Loei Rajabhat University, organised by Professional and Continuing Education Centre (PACE), Universiti Utara Malaysia.	2016
6.	Tenaga Pengajar dan Pegawai Pengiring In Service Training for Sri Lanka Educators Teachers, Professional and Continuing Education Centre (PACE), Universiti Utara Malaysia.	2016
7.	Consultant/Expert – Publication and Entrepreneurship CEL Academic, Changloon, Kedah, Malaysia.	2018 – present

	Target Group: Postgraduate and undergraduate students	
8.	Research Instrument Consultant – Universiti Pendidikan Sultan Idris (UPSI), Perak.	2021
9.	Research Instrument Consultant – Universiti Utara Malaysia, Sintok, Kedah.	2021
10.	Pusat Perkembangan Kanak-Kanak Tunku Puteri Intan Safinaz Universiti Utara Malaysia	2021

PROFESSIONAL MEMBERSHIP:

No.	Name of Professional Bodies/Associations	Year of Membership	Status of Membership (Active, expired, etc.)	Type of Membership
1.	American Psychological Association (APA)	2012-2022	Active	Normal member

SUPERVISION (Thesis/Dissertation/Project Paper):

No.	Name of Students	Title of Thesis/Dissertation	Level of Study	Progress Status
1.	Roopa Ram	Investigating legislative discourse: a corpus-based analysis.	Masters	COMPLETED
2.	Wang Xi	Mainland Chinese Student's Attitude Towards English Language and Their Eagerness to Acquire It.	Masters	Active
3.	Muhammad Kamal bin Ayub	Sentence Structure Knowledge Influence on Writing Skill	Masters	COMPLETED
4.	Muhammad Anas Saidu	An Analysis of Variance in Descriptive Essay Writing Skills Among Nigerian Undergraduates According to Their Gender and Ethnic Groups	PhD	COMPLETED
5.	Hadis Habibi	The Effect of Reading into Writing on EFL Students' Composition Enhancement	PhD	COMPLETED
6.	Gurmit Singh a/l Pertap Singh	A Corpus-based Study of Moves Used in a Legal Document	PhD	Active
7.	Anita a/p Kanestion	Lexical Verbs Used in Argumentative Essays of Pre-University Students in Malaysia	PhD	Active
8.	Hazem Hasan Ahmad Hushayish	Effects of Motivation and Teaching Strategies on Communicative Competencies among Palestinian EFL Students	PhD	COMPLETED

9.	Mrunal Nandkishor Mahajan	Analysis of Strategies for Learning English As Foreign Language in Oman	PhD	Active
10.	Muhammad Siddique	The Effects of Utilizing Smartphone in Enhancing Students' English Writing Skills in Pakistan	PhD	COMPLETED
11.	Hafizah binti Hajimia	A Corpus-Based Analysis of Discourse Markers used in the Online Newspaper Articles	Masters	COMPLETED
12.	Nur Baiti Binti Ismail Shauki	Investigating Personal Pronouns we, you and I in Poems Prepared by Undergraduates	PhD	Active
13.	Ayham Ahmad Mohammad Aloqaily	The Effects of Vocabulary Knowledge and Background Knowledge on Reading Comprehension on Jordanian Undergraduate EFL Students	PhD	Active
14.	Kuughaan a/l Sahadevan	Developing a Writing Framework: A Corpus-Based Analysis of Good Master's Theses	PhD	Active
15.	Johan Aniq bin Haron	A Corpus-Based Genre Analysis of Legislative Letters	PhD	Active
16.	Kirenjit Kaur a/p Gurdev Singh	A Corpus-Based Analysis on the Development of Thesis Statements in Written Essays Among Lower Secondary Students in A Chinese Independent School in Malaysia	Masters	Active
17.	Nur Farhinaa binti Othman	Code Switching: An Analysis of Naturally Occurring Conversation Among Tertiary Malay Students in Malaysia	Masters	Active
18.	Hafizah Hajimia	A Corpus-Based Analysis of Online Newspaper Articles: A Comparative Analysis	PhD	COMPLETED
19.	Ahmad Mohammad Yaseen AlShorman	A Corpus-based Multidimensional Analysis of ISI-indexed journal articles.	PhD	COMPLETED
20.	Qadir Bakhsh	A Corpus-based analysis of motivational novels	PhD	Active
21.	Marwan Mohammad Mustafa Al-Thunaibat	Language Use in the UUM Jordanian Student's Facebook Messages : A corpus - Based Analysis	PhD	Active
22.	Muhammad Imran Shah	A Corpus-based study of collocations in Pakistani learner English: A comparison Between Native speaker Corpus and Pakistani Learner Corpus	PhD	Active
23.	Qaisar Mahmood	The Influence of MALL on Vocabulary Acquisition of Higher Secondary Schools in Punjab	PhD	Active

ACADEMIC RECOGNITION AND SCHOLARSHIP (includes journal editorship, peer reviewer, examiner, assessor/technical committee, visiting lecturer/fellow/professor, member of panel discussion/forum etc.) [Please list details such as position, place and date/duration, project title, institution etc., where applicable]

NO.	LIST OF ACTIVITIES
1.	Recipient of KPTM Scholarship to pursue PhD research (July 2008 – September 2012).
2.	Malaysian Journal of Learning and Instruction - Editorial Board Member (January 2019 – present)
3.	Committee Member – Thesis Examination Board, School of Languages, Civilisation and Philosophy, Universiti Utara Malaysia
4.	Specialist Assessor (Research Instrument) for Paul Gnanaselvam a/l Pakimathan, PhD Scholar, research entitled The Effect of Teachers’ Self-Disclosure of ESL Undergraduates’ Argumentative Essays. (Evaluation of research instrument), Fakulti Bahasa dan Komunikasi, Universiti Pendidikan Sultan Idris (UPSI).
5.	Penilai Proposal Kajian Kes, Tajuk: Sustaining Educational Tourism (for Prof. Madya Dr Hisham Dzakiria), 20 Mac 2016, Institut Penyelidikan Pengurusan dan Perniagaan (IMBRE), Universiti Utara Malaysia.
6.	Committee Member for the UUM-UMSIDA International Seminar.
7.	Reviewer for article in Language for Specific Purposes / Sains Humanika – Ambiguities in English Language Teaching: Designing English for Specific Purposes Courses for a Discipline – Specific Context. (Universiti Teknologi Malaysia, 9 May 2017)
8.	Reviewer for article in Language for Specific Purposes / Sains Humanika – A Study of Aircraft Engineering Students’ Motivation and Attitude Towards Learning academic English at Nilai University. (Universiti Teknologi Malaysia, 9 May 2017)
9.	Copyright Holder - Model CoBALT: A Corpus-Based Approach to Language Teaching.
10.	Copyright Holder of 5-Steps Computer Assisted Corpus Analysis (CACA) method.
11.	Research Fellow at Language & Cross Cultural Research Unit, Pusat Pengajian Bahasa, Tamadun dan Falsafah (SLCP), Universiti Utara Malaysia. 15 April 2017 – 14 April 2020.
12.	Pengerusi Jawatankuasa Penyelidikan Pusat Pengajian Pendidikan dan Bahasa Moden, Universiti Utara Malaysia. 03 Januari 2016 – 31 Disember 2016.
13.	Setiausaha Jawatankuasa Pusat Pengajian Pendidikan dan Bahasa Moden, 1 Januari 2014 – 31 Disember 2014.
14.	Ahli Jawatankuasa Pusat Pengajian Pendidikan dan Bahasa Moden, 1 Januari 2014 – 31 Disember 2014.
15.	Penceramah/Fasilitator Projek Komuniti Pusat Pengajian Pendidikan Untuk Peningkatan Profesionalisme Guru Di Pusat Perkembangan Kanak-Kanak Tunku Puteri Intan Safinaz, Universiti Utara Malaysia (PPKTPIS UUM).
16.	Certificate of Excellence for the translation of SDG Academy course materials into Malay, presented by Jeffrey D. Sachs, President of UN Sustainable Development Solutions Network.
17.	Member of the Advisory Board Committee of the Development in Language Studies (DILS) UTHM.
18.	Judge during the 10th Seminar on Innovation and Creativity (SIC 2021), Universiti Teknologi MARA, 12-17 July 2021.

INTERNAL EXAMINER

NO.	YEAR	NAME OF CANDIDATE	TITLE OF THESIS
1.	2020	PhD – Lina Lafta Jasim	The Impact of Using Audio-Visual Aids on Learning English Language Skills of Iraqi EFL Students at University of Thi-Qar.
2.	2021	PhD – Ali AlGhorbany	Second Language Speaking and Its Relationship with Emotional Intelligence and Oral Communication Competence Among ESL Learners in Malaysia.
3.	2017	PhD – Riad F. Hassan	Action Research on Integration of Second Life Platform to Enhance Iraqi Students' English Language Skills.
4.	2017	PhD – Salma Hasan Almabrouk Khalifa	The Interface between Vocabulary Learning Strategies and Autonomous Vocabulary Learning Among EFL Learners in Libya.
5.	2017	Master (Research) – Amdlla Omar Farhat	The Relationship Between Oral Communication Strategies, Level of Proficiency and Gender Among Arab Learners in Intensive English Course at Universiti Utara Malaysia.
6.	2015	Master (Research) – Farha Alia Mokhtar	Perceptions of 3rd Year TESL Students in University of Malaya Towards Edmodo.
7.	2016	Master (Coursework) – Maimunah Binti Mohamed	The effectiveness of Using Short Stories in Teaching Narrative Writing to the Primary School Students.
8.	2016	Master (Coursework) – Che Fatimah Binti Abdul Rahim	The Effectiveness of Using Role Play in Improving Speaking Among Year 5 Primary School Students.
9.	2016	Master (Coursework) – Tasneem Tupa	Affective Filter in Adult Foreign Language Learning Classrooms.
10.	2016	Master (Dissertation) – Azlina Binti Akbar Ali	The Effectiveness of Using Information GAP in Improving Speaking Skill Among Malaysia Primary School Students.

EXTERNAL EXAMINER

NO.	YEAR	NAME OF CANDIDATE	TITLE OF THESIS
1.	2021	PhD – Rabia Tabassum Government College University Faisalabad (GCUF) Lahore	Features and Functions of Pakistani Learner Writing: A Corpus Based Evaluative Study
2.	2021	PhD – Rafiq ul Islam IQRA University, Pakistan	Effects of Teaching Methods on Teaching English Language at Secondary Level for Implementing Standard-Based Education (Proposed Curricular Reforms) in Pakistan
3.	2021	PhD – Shafaque Fatima IQRA University	Effect of Students' Conceptions of Feedback on Academics Self-efficacy and Self-regulation: Evidence from Higher Education in Pakistan

4.	2021	PhD – Shahbaz Afzal Bezar Imperial College of Business Studies, Lahore	Native American Resistance to Euro-American Hegemony: A Cultural Materialist Critique of Momaday's Works
5.	2020	PhD – Khadim Hussain IQRA University, Pakistan	College Instructors' Role in Developing English Poetry Appreciation Skills: An Exploratory Study of Public and Private Intermediate Colleges of Sindh, Pakistan.
6.	2016	PhD – V.J.Naveenraj Annamalai University, Tamilnadu, India.	Stylistic Approach in Teaching English Literature.

VIVA CHAIR

NO.	YEAR	NAME OF CANDIDATE	TITLE OF THESIS
1.	2020	PhD – Mahmoud Ali Ibrahim Rababa'h	Host-Guest Language: Exploring Directive Speech Acts and Politeness Strategies Of Jordanian Student Trainees in Hotel Interaction.
2.	2021	PhD – Boonyarit Omanee	A Pragmatic Analysis of the Effects of YOUTUBE in Acquiring Request and Apology Speech Acts on Thai EFL Hospitality Undergraduates
3.	2021	PhD – Khaled Ali Mohamed	The Effect of Written and Oral Dictogloss Technique on Receptive and Productive Vocabulary Improvement: The Case of Libyan EFL Tertiary Learners.

AWARDS/RECOGNITION ACHIEVED:

No.	Award/Recognition	Year of Award	Awarding Body
1.	Excellent Service Award	2007	Royal Customs Department, Malaysia
2.	Quality Award – KMK	2007	Royal Customs Department, Malaysia
3.	Quality Award – Rekacipta Sistem Berkomputer (SPKB)	2007	Royal Customs Department, Malaysia
4.	Anugerah Khas Pengarah Kastam Negeri Perak.	2007	Royal Customs Department, Malaysia
5.	Konvensyen KMK Ke VIII KDRM Peringkat Kebangsaan (Tempat Ketiga)	2007	Royal Customs Department, Malaysia
6.	Sijil Penyertaan – Ketua Kumpulan Konvensyen KMK Ke VIII 2007	2007	Royal Customs Department, Malaysia
7.	Sijil Penghargaan Konvensyen KMK 1993	1993	Royal Customs Department, Malaysia

8.	Sijil Penghargaan – Penyediaan Sudut Kualiti di KDRM, Kompleks Sultan Abu Bakar, Tg. Kupang, Johor.	2000	Royal Customs Department, Malaysia
9.	Sijil Kehadiran - Program Pengajian Asas Operasi Perkastaman 2/91 Pegawai Kastam (Cemerlang)	1991	Royal Customs Department, Malaysia
10.	Sijil Kehadiran – Kursus Pengucapan Awam	2004	INTAN (Institut Tadbiran Awam Negara).
11.	Sijil Kursus Kenegaraan SSM PTK1 (Lulus)	2008	Biro Tatanegara, JPM.
12.	Certificate of Participation, Model COBALT: A corpus-based approach to language teaching. Invention & Innovation Awards 2014, Malaysia Technology Expo 2014, 20 – 22 February, 2014, Kuala Lumpur. Malaysia Association of Research Scientists (MARS).	2014	Malaysian Association of Research Scientists (MARS)
13.	Sijil Penyertaan Bengkel Penulisan Novel Fiksi Sains dan Teknologi, 11 Januari 2014, Universiti Teknologi Malaysia – Kumpulan Utusan.	2014	Universiti Teknologi Malaysia – Kumpulan Utusan Malaysia
14.	Certificate of Attendance (Theory & Practice) – Program Transformasi Minda KPT (Pass)	2015	Higher Education Teaching and Learning Certification Programme
15.	Kursus Persijilan Bil. 2/2014	2015	UTLC UUM
16.	Certificate of Participation for Outstanding Participation in Innovative Research, Invention & Application (i-RIA) 2015	2015	School of Computing, Universiti Utara Malaysia.
17.	Excellence Service Award (Anugerah Perkhidmatan Cemerlang)	2016	Universiti Utara Malaysia (UUM)
18.	Certificate of Participation, International Seminar UUM-UMSIDA, 25-27 October, 2016, Pusat Pengajian Pendidikan dan Bahasa Moden, Universiti Utara Malaysia.	2016	UUM-UMSIDA Indonesia
19.	Certificate of Participation, 10th International Language for Specific Purposes Seminar (LSP 2016), 26-27 July, 2016, Universiti Teknologi Malaysia.	2016	Universiti Teknologi Malaysia
20.	Certificate, International Soft Science Conference (ISSC 2016), Pusat	2016	Universiti Utara Malaysia

Pengurusan Penyelidikan dan Inovasi,
Universiti Utara Malaysia.

21.	Anugerah Kecemerlangan SLCP 2017, Penyelaras Program Pascasiswazah, Pusat Pengajian Bahasa, Tamadun dan Falsafah.	2017	Universiti Utara Malaysia
22.	Anugerah Kecemerlangan SLCP 2017, Penyeliaan, Pusat Pengajian Bahasa, Tamadun dan Falsafah.	2017	Universiti Utara Malaysia
23.	The 1st International Malaysia-Thailand Symposium on Innovation and Creativity (iMIT SiC 2017) - Bronze (for 3 project papers)	2017	Universiti Teknologi MARA Malaysia

OTHER SERVICES TO THE UNIVERSITY/COMMUNITY (e.g. involvement in committees etc.):

No.	Types of Services	Level (University, College, Community, National, International etc.)
1.	Sikh Naujawan Sabha Malaysia (Life Member)	Member/Community/National
2.	Punjabi Education Center (PEC) Alor Setar, Kedah Darul Aman.	Principal/Community/National
3.	Rumah Teduh Kangar – Charity	Community/National
4.	PUSAT PERKEMBANGAN KANAK-KANAK TUNKU PUTERI INTAN SAFINAZ UNIVERSITI UTARA MALAYSIA	Community
5.	Academia Lounge, Universiti Utara Malaysia	Member/University
6.	National Golf Academy, Certificate of Participation	Member/University